

創律國際法律事務所 (LexNova) 誠徵商標程序專員一位，詳見以下說明。

職稱：商標程序專員 (Trademark Prosecution Specialist)

職務性質：全職

需求人數：1 人

職務說明：

1. Prepare and file domestic (Taiwan and U.S.) and international trademark applications, responses, and arguments.
2. Keep track on trademark application progress and filing schedule.
3. Conduct trademark search and provide corresponding analysis.
4. Communicate and coordinate with clients, our collaborating trademark firms and agents.
5. Assist in invoice issuance for trademark cases.
6. Domestic (Taiwan and U.S.) and international patent filing, docketing, and management.
7. Draft various contracts and legal opinions, as well as consult on corporate legal issues.
8. Other duties as assigned.

工作待遇：NTD35,000 and up/ month

上班地點：台北市大安區忠孝東路三段 10 巷 10 號 1 樓 (捷運板南線忠孝新生站 3 號出口斜對面)

歡迎身分：應屆畢業生、待業中

工作經驗：不拘

語文條件：英文 (聽：精通、說：中等、讀：精通、寫：中等)，如有相關語言檢定證明請一併附上

工作技能：基本文書軟體 (Microsoft Word, Excel, PowerPoint)

其他條件：

Self-motivated; Attention to details; Able to work independently and collaboratively; Strong execution skills, able to put ideas into practice; Project management skills; Negotiation/ Communication skills

應徵方式：請準備履歷、語言檢定證明等相關資料寄至 ashton.lin@lexnovia.com (聯絡人：Ms. Ashton Lin)。

信件主旨標明【應徵商標程序專員：○○大學(姓名)○○○】

合適者將主動聯繫，不合適者將不另行通知，敬請見諒。

如針對職務有其他疑問，歡迎來信詢問或是於上班時間(9:00-18:00)

撥打 02-2506-5018 聯繫，謝謝。

LexNova 官網



LexNova 粉專

